

AGENDA

Full Council Meeting COLLIER STREET PARISH COUNCIL

scheduled to take place in the Orchard Room, St Margaret's School
on Monday 21st February 2022
commencing at 7.00pm

02.22.01 Apologies	Cllr Jack Highwood [out of the country]	
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02.22.02 Declarations of Interest		
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02.22.03 PLANNING	This section of the meeting will be chaired by the Chair of the Planning Committee.	
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02.22.03.01	22/5000065/Full	
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	Mill Farm, Claygate, Marden, Kent, TN12 9PD	
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Erection of agricultural building.

02.22.03.04 Minutes of Previous Meeting/s to be approved	Minutes of Full Council Meeting 10 th January 2022	
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02.22.05 Correspondence and Action Points

Reference	Factor	Lead
02.22.05.01	Defibrillator Installation Update	Lead DG

02.22.05.02	CIL MONIES	Lead DG
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Focus/Workshop Group Feedback		
	Health and Wellbeing – Lead Cllr Steve Barham	
	Village Hall – Lead Cllr David Goff	
	Highways and Community Safety – Cllrs Deborah and Andrew Papas	

02.22.05.03 HIGHWAYS		Lead DG
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02.22.05.03.01 LORRY WATCH and SPEEDWATCH UPDATE		Lead DG
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02.22.05.05 Transfer of portion of Recreation Field Land to St Margaret's Church		
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02.22.05.06 Update on New Clerk Recruitment		
Contract prepared and signed off by Head of Personnel SLCC		
02.22.05.07 To discuss motion on Zoom/Hybrid Meetings.		
02.22.05.08 To discuss the correspondence received in relation to the reduction of Councillors at Borough Level.		
	Lead DG	
02.22.06		
FINANCE		
Accounts Reconciliation & Finance Reports		
	Lead Clerk/RFO	
Copy documents sent electronically to all members in advance of the meeting.		
02.22.06.01. BANK RECONCILIATION – January 2022		
For members approval.		
02.22.06.02. RECONCILIATION STATEMENT – January 2022		
For members approval and sign off.		
02.22.06.03. RECORD OF PAYMENTS & RECEIPTS – January 2022		
For members approval.		
02.22.06.04. BUDGET REPORT YTD – January 2022		
For members approval		
02.22.06.05 PAYMENTS FOR AUTHORISATION		
22.01.2022	Staff Payroll	£
22.01.2022	HMRC	£
22.01.2022	Steve Waring [Recreation Field Maintenance]	£
02.22.06.06		
Retrospective payments for the month of January 2022.		
02.22.06.07 RISK ASSESSMENT FOR APPROVAL BY MEMBERS		
E copy circulated prior to the meeting.		
02.22.06.08 STANDING ORDERS FOR APPROVAL BY MEMBERS		
E copy circulated prior to the meeting.		

02.22.06.09 FINANCIAL REGULATIONS FOR APPROVAL BY MEMBERS

E copy circulated prior to the meeting.

02.22.06.10 ASSET REGISTER FOR APPROVAL BY MEMBERS

E copy circulated prior to the meeting.

02.22.06.11 To approve Recreation Field Maintenance Costs 2022-2023

02.22.07

Borough Councillor's Report – Cllr Claudine Russell

02.22.08

County Councillor's Report – Cllr Lottie Parfitt-Reid

02.22.09 Recreation Field Maintenance

02.22.09.01 Routine Inspection Checklist received from RoSPA Play Safety.

Confirmation that the regular checks are being carried out.

02.22.10 Flooding Update

Lead DG

01.22.11.

Date of Next Meeting

The next Full Council, scheduled as a physical meeting, will take place in The Orchard Room, St Margaret's School, Monday 14th March 2022 commencing at 7.00pm.