

# AGENDA

## COLLIER STREET PARISH COUNCIL

To All members of the Parish Council. You are hereby summoned to attend the **meeting of COLLIER STREET PARISH COUNCIL** at the Orchard Room of St MARGARETS SCHOOL, COLLIER STREET on Monday 3<sup>RD</sup> NOVEMBER 2025 commencing at 19.00PM

Signed: Mrs. M Rumble  
Clerk of Collier Street Parish Council  
Date: 27<sup>TH</sup> OCTOBER 2025

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

**All members of the public are welcome to attend and are reminded that this is a Parish Council meeting held in public, not a public meeting.**

The meeting will be adjourned to allow members of the public to ask questions. Anyone wishing to address the Council on any subject, should note the following details:

**Any question must be sent as a transcript, at least seven days prior to the meeting, (27<sup>th</sup> October 2025) to the Clerk - [clerk@collierstreetparishcouncil.gov.uk](mailto:clerk@collierstreetparishcouncil.gov.uk)**

- **If more than one person wishes to speak about the same item, a spokesperson must be nominated**
- All questions should be courteous, and the speaker must not deviate from the subject
- This is an opportunity to ask questions, not to raise complaints against the Council or any Councillor
- Councillors may decide to answer the question at the meeting or add any item to the agenda of a later Parish Council meeting

**It is proposed to transact the following business:**

- 25.11.01. To receive apologies and reasons for absence**
- 25.11.02. To receive declarations of personal, prejudicial, and disclosable pecuniary interests on items on the agenda and updates to members' register of interests**
- 25.11.03 Public Forum – time limit 15 minutes (three minutes per person)**  
This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.
- 25.11.04 County Councillor and Borough Councillor Reports**
- 25.11.05 Approval of Minutes.**  
To approve the minutes of the parish council meeting held on 6<sup>TH</sup> OF OCTOBER 2025 as a true and accurate record (Chairman to sign the minutes)

**25.11.06 Planning. (Chair: Cllr Highwood)**

**25.11.06.01** New applications

25/503890/FULL	<b>ADDRESS: 2 Kings Lane Cottages Kings Lane Marden Kent TN12 9PP</b> <b>PROPOSAL:</b> Change of use of 15m of paddock land along northern boundary to residential use to extend the existing residential garden. <b>COMMENTS DUE BY:</b> 31 OCTOBER 2025
	<b>ADDRESS: Orchard Place, Benover Road, Yalding</b> <b>PROPOSAL:</b> Submission of details pursuant to condition 2 – (Landscaping, drainage and external lighting) 9 – (Biodiversity Enhancements) subject to 24/500393/FULL
APP/U2235/W/25/3373330	Notification of Appeal Lodged with the Planning Inspectorate Proposal: Proposed change of use from Agricultural Land to a Storage facility for Touring Caravans (B8) with a new access Location: Land At Lawton Place Benover Road Yalding An appeal has been lodged by Lawton Storage Limited in relation to the above for the following reason: The Council has refused permission for this application. <b>Please note you must do this by 6 November 2025.</b>

**25.11.06.02** Planning Decisions made by Maidstone Borough Council

25/503026/SUB	<b>ADDRESS:</b> Land North Of Little Cheveney Farm, Sheephurst Lane, Marden, Kent, <b>PROPOSAL:</b> Submission of details pursuant to conditions 11 (Construction Environment Management Plan), 16 (river buffer zone scheme), 19 (soil management plan), 20 (scheme of measures to minimise crime), and 24 (permissive path), subject application 22/501335/FULL. <b>APPLICATION GRANTED</b>
25/503633/PNQCLA	<b>ADDRESS:</b> Land Adjacent To Horns Lodge Claygate Road Marden Kent TN12 9PT.

	<p><b>PROPOSAL:</b> Prior notification for the change of use of a building and any land within its curtilage from agricultural to one residential dwellinghouse and associated operational development. For its prior approval to: - Transport and Highways impacts of the development. - Noise impacts of the development. - Contamination risks on the site. - Flooding risks on the site. - Whether the location or siting of the building makes it otherwise impractical or undesirable for the use of the building to change from agricultural use to C3 (dwellinghouses). - Design and external appearance impact on the building. - Provision of adequate natural light in all habitable rooms of the dwellinghouses.</p> <p>APPLICATION PERMITTED</p>
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- 25.11.07 Correspondence List – Circulated prior to the meeting.**  
RSATG Newsletter  
Rural Matters 38
- 25.11.08 Finance Items – Resolution to approve all the following items.**
- 25.11.08.01** RBS Bank Reconciliation  
Community Account – OCTOBER 2025  
Money Manager – OCTOBER 2025
- 25.11.08.02** HSBC Bank Statement  
Community Account – OCTOBER 2025  
Money Manager – OCTOBER 2025
- 25.11.08.03** RBS Trial Balance YTD
- 25.11.08.04** RBS Budget Report YTD
- 25.11.08.05** To note any income since the last meeting.  
CIL MONIES INCOME £2616.32
- 25.11.08.06** Payments made outside of the meeting to be authorised at this meeting.  
Payments for November to be authorised at this meeting and paid by ONLINE BANKING following approval at this meeting.
- 25.11.09 CIL MONIES (Cllr D Papas)**  
CIL INCOME - £2616.32 (Neighbourhood portion from White Hart, Claygate)  
Spend since last meeting  
£40.17 Screwfix – RESOLVE TO APPROVE
- 25.11.10 Highways and Footpaths**
- 25.11.10.01** HIP - any further updates
- 25.11.10.02** Highways – outstanding items
- 25.11.11 Recreation Ground and Car park**
- 25.11.11.01** Village Green Electrical connection (Cllr Ben Ward)
- 25.11.11.02** In post Lockers (Cllr Ben Ward) – The Chairman to sign the In post agreement

- 25.11.11.03** Bollard Lighting – To receive quote and **RESOLVE** to approve  
**25.11.11.04** CCTV – To receive quote and **RESOLVE** to approve  
**25.11.11.05** PLAY EQUIPMENT – Update on removal.  
**RESOLUTION** – To approve any further spending on the Play Equipment removal outside of the Quote

**25.11.12**      **Flooding (Cllr Jack Highwood)**

**25.11.13**      **DATE OF THE NEXT PARISH COUNCIL MEETING**  
The next Parish Council meeting will be held on Monday the 5<sup>TH</sup> of JANUARY 2025, commencing at 7.00pm - Orchard Room of St MARGARETS SCHOOL, COLLIER STREET.

**PLEASE NOTE THERE IS NO PARISH COUNCIL MEETING IN DECEMBER.**