

AGENDA

COLLIER STREET PARISH COUNCIL

To All members of the Parish Council. You are hereby summoned to attend the **meeting of COLLIER STREET PARISH COUNCIL** at the Orchard Room of St MARGARETS SCHOOL, COLLIER STREET on Monday 6th OCTOBER 2025 commencing at 19.00PM

Signed: Mrs. M Rumble
Clerk of Collier Street Parish Council
Date: 29th SEPTEMBER 2025

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

Residents are welcome to submit any comments by email to the Clerk. These must be received by seven days prior to the meeting on the 29TH of SEPTEMBER 2025. E: clerk@collierstreetparishcouncil.gov.uk

It is proposed to transact the following business:

- 25.10.01. To receive apologies and reasons for absence**
- 25.10.02. To receive declarations of personal, prejudicial, and disclosable pecuniary interests on items on the agenda and updates to members' register of interests**
- 25.10.03 Public Forum – time limit 15 minutes (three minutes per person)**
This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised. (no transcripts received prior to the meeting)
- 25.10.04 County Councillor and Borough Councillor Reports**
- 25.10.05 Approval of Minutes.**
To approve the minutes of the parish council meeting held on 1st September 2025 as a true and accurate record (Chairman to sign the minutes)
- 25.10.06 Planning. (Chair: Cllr Highwood)**
- 25.10.06.01 New applications**

25/503633/PNQCLA	Address: Land Adjacent to Horns Lodge, Claygate Road, Marden PROPOSAL: Prior notification for the change of use of a building and any land within its curtilage from agricultural to one residential dwellinghouse and associated operational development. For its prior approval to: - Transport and Highways
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	impacts of the development. – Noise impacts of the development. – Contamination risks on the site. – Flooding risks on the site. – Whether the location or siting of the building makes it otherwise impractical or undesirable for the use of the building to change from agricultural use to C3 (dwellinghouses). – Design and external appearance impact on the building. Provision of adequate natural light in all habitable rooms of the dwellinghouses.
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25.10.06.02 Planning Decisions made by Maidstone Borough Council

25/502972/SUB	ADDRESS: Hook Farm, Kings Lane, Marden PROPOSAL: Submission of details pursuant to condition 11 – Landscaping, Subject to 23/504118/FULL APPLICATION GRANTED
25/502876/FULL	ADDRESS: Land Adj Moors Cottages, Spenny Lane, Marden PROPOSAL: To erect a pair of 3 bed semi – detached dwellings. APPLICATION REFUSED
25/502947/FULL	ADDRESS: Lawton Place, Benover Road, Yalding PROPOSAL: Proposed change of use of part of the existing stable building to storage (B8) use including alterations to fenestration. APPLICATION GRANTED
25/502973/LAWPRO	ADDRESS: Old Moat Farm, Collier Street, Tonbridge PROPOSAL: Lawful Development Certificate for proposed rear dormer, insertion of 4 no rooflights to front elevation and 4 no rooflights to rear elevation and repositioning of windows and doors to the ground floor rear elevation. CERTIFICATE OF LAWFULNESS

25.10.07 **Correspondence List – Circulated prior to the meeting.**

MBC Parish Newsletter
Parish Seminar

25.10.08 **Finance Items – Resolution to approve all the following items.**

25.10.08.01 RBS Bank Reconciliation
Community Account – August and September
Money Manager – August and September

25.10.08.02 HSBC Bank Statement

- Community Account – August and September
Money Manager – August and September
- 25.10.08.03** RBS Trial Balance YTD
- 25.10.08.04** RBS Budget Report YTD
- 25.10.08.05** To note any income since the last meeting.
Bank Interest £252.70
Nest Pension refund £17.53
- 25.10.08.06** Payments for October to be authorised at this meeting and paid by ONLINE BANKING following approval at this meeting.
- 25.10.08.07** **RESOLUTION** - To receive the external auditors report for 2024/2025 and that the notice of the conclusion of the audit was posted up on the Noticeboard and the Website 9th of September 2025
- 25.10.09** **ASSET REGISTER – To approve**
- 25.10.10** **CIL MONIES (Cllr D Papas)**
Spend since last meeting – RESOLVE TO APPROVE
£18.88 Screwfix – Earth Stakes
- 25.10.11** **Highways and Footpaths**
- 25.10.11.01** HIP - any further updates
- 25.10.11.02** Highways – outstanding items
- 25.10.12** **Recreation Ground and Car park**
- 25.10.12.01** Village Green Electrical connection (Cllr Ben Ward)
- 25.10.12.02** In post Lockers (Cllr Ben Ward)
- 25.10.12.03** To receive play area removal quotes (circulated prior to meeting) and to **RESOLVE** to accept one of the quotes.
- 25.10.12.04** Update on the Height Barrier Installation.
- 25.10.13** **FLAGPOLE**
- 25.10.14** **Flooding (Cllr Jack Highwood)**
- 25.10.15** **DATE OF THE NEXT PARISH COUNCIL MEETING**
The next Parish Council meeting will be held on Monday the 3rd of November 2025, commencing at 7.00pm - Orchard Room of St MARGARETS SCHOOL, COLLIER STREET.