

MINUTES
PARISH COUNCIL MEETING OF
COLLIER STREET PARISH COUNCIL
Orchard Room, St Margaret's School
Monday 3rd NOVEMBER 2025
commencing at 19.00pm
In attendance

Cllr Andrew Papas [AP] Chairperson	Cllr Kelly Rigden [KR]
Cllr Jack Highwood [JH] Vice-chair	County Councillor Brian Black [BB]
Cllr Deborah Papas [DP]	Borough Councillor Claudine Russell [CR]
Cllr Charlie Cooper [CC]	Borough Councillor – Mike Summersgill [MR]
Cllr Ben Ward [BW]	Michelle Rumble – Clerk [MR]
Cllr Steve Barham [SB]	
	Also present 14 Members of Public

The meeting was being recorded for transparency.

25.10.01

To receive apologies and reasons for absence.

Apologies were received from Borough Councillor Grace Couch

25.10.02

To receive declarations of personal, prejudicial, and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

Cllr Deborah Papas declared an interest in one of the payments as it was for her.

25.11.03

Approval of minutes

To approve the minutes of the parish council meeting held on 6th OCTOBER 2025 as a true record. Resolved: as proposed by DP, seconded by CC, and reached unanimous approval the minutes were approved.

25.11.04

Public Forum – Time limit 15 minutes

The meeting was adjourned at 19.01pm to hear from a representative for the members of the public present to speak on the Play Equipment removal at the Recreation Ground

The representative stated that they were extremely disappointed in the lack of communication regarding the removal of all the play equipment.

They said after looking back through the minutes there was no clear statements regarding the removal of the play equipment. It was discussed at various meetings but the decision to remove the equipment was only made at the October meeting.

There was a lack of clear information

There was no public consultation

The ROSPA report was not clear on which pieces of equipment should be removed/repared for Health and Safety reasons.

They would like to see the communication improved and the residents would like to be involved in any new equipment which is to be installed later.

Cllr A Papas answered the questions – a working party would be set up between Councillors and residents so that new equipment could be installed and funding sought for the new equipment. The Parish Council

would also use CIL Monies for some of the equipment. The Parish Council would like the working party to decide on what pieces of equipment they would like to see installed.
The meeting was resumed at 19.20pm

25.11.05

County Councillor Brian Black was present and stated that he is still serving the Kent Ward and would like to contribute towards the new Play Equipment and any help he can offer he will.

MBC Members Report from Cllr Claudine Russell

Dated: November 2025

Council

The budget process will be delayed slightly this year and may be impacted by the fair funding review; we should know more about the detail of this at the end of November. The results of the Lenham and Harrietsham by elections were that MBC now have three Cllrs from Reform. This changes the makeup of the council to: Conservatives 13 seats, Lib Dems 12 seats, Green Independent Group 11 seats, Labour 6 seats, Independents 4 seats, Reform 3 seats. The committee seat places have re-jigged as a result of the results, but the Green/Lib Dem administration retain control of the council.

We are still some ways into pardoning ladies convicted as witches from 1652. There is now a statue, the statue has two male characters and a lady with a pointy hat and a cat. My group are very confused; we thought the point was that they weren't witches. The sculpture by Maidstone East station by the same artist cost £40,000 pre our administration, I complained about that one as it doesn't do anything and don't see why we should be spending this money on a different one when there is much more important work to focus on.

The Gypsy and Traveller DPD consultation has started an input into that would be welcomed.

The LGR process will have the work put forward to central government at the end of the month supported by the business case work that has been done. There was an initial public consultation run by Canterbury and most responders were from Maidstone, other areas had very few.

As always, if you need my help, please do not hesitate to email me at claudinerussell@maidstone.gov.uk

MBC REPORT CLLR SUMMERSGILL AND CLLR COUCH

Report of **October 2025**, for Marden & Yalding Ward Parishes –

After the busy, but 'purdah' month of September, this month has been another busy one for the main business of the Borough Council, including a special meeting to approve documents for two of the 'garden community' proposals in Lidsing and Lenham Heath. Plus, there was a delayed Council meeting on 13th, to deal with the North Downs election results; this meant that we had to slightly re-organise Committees to accommodate the three new ReformUK councillors. In conjunction, I have relinquished my Climate & Nature post within Cabinet and taken on the Corporate Strategy post from a former Independent Councillor, so am now busily involved in understanding Finance matters!

At the Cabinet meeting on 22nd, various items were debated, including the first steps towards the next Local Plan, a 'Pump Track' and next stage in the Gypsy & Travellers' planning documentation. Moves towards LGR (local government reorganisation) continue, albeit nothing concrete emerges!

As well as his Planning Committee duties, Mike has recently been appointed as the MBC's Assistant representative on Rochester Bridge Trust, one that will extend beyond the purported end of Council. Joining two chartered civil engineers on the Board, including the Bridge Clerk, is a great opportunity.

In wider 'community' terms, the pop-up Eco-Hub was an interesting idea, and it allowed visitors to view the new Arts Hub on Gabriels Hill, where there is also a Tony Hart centenary exhibition & celebration (open until 8th November). The Remembrance Sunday parade in town is on Sunday 9th November, and the Christmas Lights switch on is Thursday 20th November at 5-7pm in Jubilee Square. Please check for other social events on: <https://www.visitmaidstone.com/whats-on>

Parish Matters –

Collier Street – Nothing to report, except email communications about the Play Area equipment.

Hunton – A quiet month with no PC meeting, but much mail about highways concerns and PlanAps.

Marden – Attended the medical centre as parking supervisor for the Flu Clinic, and the Community Café with MBC staff and Police. A couple of Speed Watch stints and reported a blocked footpath.

Nettlestead – Attended the Joint Transport Board meeting at Town Hall on 15th, to witness a formal presentation of the Petition for the new Crossing, alongside Parish Councillors and Ward Member.

Yalding. Have reviewed another application in a serial submission about housing on Vicarage Road.

Emails: michaelsummersgill@maidstone.gov.uk, gracecouch@maidstone.gov.uk

25.11.05

Planning

25/503890/FULL	<p>ADDRESS: 2 Kings Lane Cottages Kings Lane Marden Kent TN12 9PP</p> <p>PROPOSAL: Change of use of 15m of paddock land along northern boundary to residential use to extend the existing residential garden.</p> <p>COMMENTS DUE BY: 31 OCTOBER 2025</p> <p>It was RESOLVED by all members present to a NEUTRAL STANCE on this planning application</p>
	<p>ADDRESS: Orchard Place, Benover Road, Yalding</p> <p>PROPOSAL: Submission of details pursuant to condition 2 – (Landscaping, drainage and external lighting) 9 – (Biodiversity Enhancements) subject to 24/500393/FULL</p> <p>It was RESOLVED by all members present to a NEUTRAL STANCE</p>
APP/U2235/W/25/3373330	<p>Notification of Appeal Lodged with the Planning Inspectorate</p> <p>Proposal: Proposed change of use from Agricultural Land to a Storage facility for Touring Caravans (B8) with a new access</p> <p>Location: Land At Lawton Place Benover Road Yalding</p>

	<p>An appeal has been lodged by Lawton Storage Limited in relation to the above for the following reason:</p> <p>The Council has refused permission for this application.</p> <p>Please note you must do this by 6 November 2025.</p> <p>It was RESOLVED by all members present that there were no extra comments to submit on top of what was already submitted on the Application</p>
--	---

25.10.06.01

Planning decisions made by Maidstone Borough Council

25/503026/SUB	<p>ADDRESS: Land North of Little Cheveney Farm, Sheephurst Lane, Marden, Kent,</p> <p>PROPOSAL: Submission of details pursuant to conditions 11 (Construction Environment Management Plan), 16 (river buffer zone scheme), 19 (soil management plan), 20 (scheme of measures to minimise crime), and 24 (permissive path), subject application 22/501335/FULL.</p> <p>APPLICATION GRANTED</p>
25/503633/PNQCLA	<p>ADDRESS: Land Adjacent to Horns Lodge Claygate Road Marden Kent TN12 9PT.</p> <p>PROPOSAL: Prior notification for the change of use of a building and any land within its curtilage from agricultural to one residential dwellinghouse and associated operational development. For its prior approval to: - Transport and Highways impacts of the development. - Noise impacts of the development. - Contamination risks on the site. - Flooding risks on the site. - Whether the location or siting of the building makes it otherwise impractical or undesirable for the use of the building to change from agricultural use to C3 (dwellinghouses). - Design and external appearance impact on the building. - Provision of adequate natural light in all habitable rooms of the dwellinghouses.</p> <p>APPLICATION GRANTED</p>

25.10.07

Correspondence List

The Correspondence list was circulated prior to the meeting and noted by all members present.

25.10.08 Finance items for decision

25.10.08.01 To receive the bank Statements for October 2025

25.10.08.02 To receive the bank reconciliations for October 2025

25.10.08.03 To receive the RBS finance reports for October 2025

25.10.08.04 To note Income received since the last meeting.

- CIL Income of £2616.32
- VAT Refund of £2799.91

25.10.08.06 Payments made outside since the last meeting in October 2025

RESOLVED: as proposed by DP, seconded by SB, and reached unanimous approval the payments made outside of the meeting were approved.

25.11.08.07 Payments for November to be authorised and the paid online Banking following approval at this meeting.

RESOLVED: as proposed by DP, seconded by SB, and reached unanimous approval the November 2025 payment list were approved.

ACTION: CLERK TO ADMINISTER PAYMENTS VIA BACS.

25.11.11

CIL MONIES

October 2025

- £2,616.32 received for White Hart
- Spend since last meeting – Resolutions to approve
- £33.47 Resin and bolts for cabinet

Balance (31 October)

£27,916.23

Other sundry items for electrical hook up to be purchased during November.

Bollard Lighting – Cllr Ward sent round a

25.10.12

HIGHWAYS – HIP and GENERAL

13 – 15 November B2162 will be closed from 8am until 6pm on last day with diversion in place for installation of electrical hook up to the village green. Diversion will be via Green Lane, Sheephurst Lane.

30/31 October – road studs were replaced on B2162 after re-surfacing

Cllr JH Report that a car hit the Bridge at Jarmons Lane

Also, that the junction of Haviker Street onto the main road, the triangle which belongs to Highways restricts the line of sight for drivers driving out onto the main road

A resident reported that the flashing 20mph sign was not working at the correct times, this has been reported Ref number: 12411028

Nothing further to report

25.10.13

Recreation Ground & Car Park

25.11.13.01 – Cllr Ben Ward

Village Green Electricity connection update

Cllr Ward stated that the concrete base had now been installed as has the Box, the Clerk was still seeking costs for a meter to be installed – which ideally would need to be done as near to the Electricity being installed by UKPN. Cllr Ward also stated that UKPN are now possibly not digging across the path – will instead be digging a ditch, but this has still to be confirmed by them.

25.10.13.02 – Cllr Ben Ward**In Post Lockers**

The Clerk had a Teams meeting with Anna from Inpost and all that needed to be done now was to sign the contract.

A question was raised by the members around exclusivity and whether this formed part of the contract. The Clerk was to contact Anna and ask this question.

ACTION CLERK

25.11.13

Bollard Lighting

Cllr Ward had circulated prior to the meeting a quote for the Bollard Lighting, there will be three Bollards needed from the entrance from the noticeboard along to the path. The Parish Council need quotes to dig this in.

It was proposed by DP seconded by BW to go ahead with the Bollard Lighting and **RESOLVED** by all members present

ITEM	UNIT NO.	UNIT £	TOTAL
50m roll 110mm twin wall ducting - black	2	£154.95	£309.90
Manhole covers - 12-ton limit - 450x450mmmm	3	£100.00	£300.00
Chamber 450mm x 450mm x 150mm	9	£18.06	£162.54
Underground Electric Cable Ducting Coil 50/63mm x 50m Black	1	£76.74	£76.74
900mm bollard light	3	£124.60	£373.80
Noticeboard light	1	£22.95	£22.95
2.5mm SWA 3c electrical cable per meter	120	£2.25	£270.00
Photocell	1	£15.95	£15.95
Timeclock	1	£33.95	£33.95
Warning tape roll	1	£31.50	£31.50
Underground joint	2	£44.50	£89.00
Sundries			£50.00
installation and concrete by others		?	
		TOTAL	£1,736.33

25.11**CCTV**

Cllr Ward send through the quote for the CCTV, this would also include ANPR

The Parish Council will require a Data Controller and a GDPR Policy

The Clerk will investigate this.

It was RESOLVED by all members present to accept the following quote for the CCTV

ITEM	UNIT NO.	UNIT £	TOTAL
4MP DS-2CD2346G2-ISU/SL AcuSense Audible Warning Fixed Turret Network Camera	3	£92.27	£276.81

DS-1280ZJ-DM21 HIKVision Backbox	3	£11.64	£34.92
HIKVision pole mount bracket (DS-1275ZJ)	4	£15.51	£62.04
1U 19" 6 Way Horizontal Switched 13A UK Sockets to UK Plug PDU with Surge Protection & 3m Flex	1	£23.76	£23.76
CCTV Direct UK		TOTAL	£397.53
All-Rack 1U Fixed Vented Cantilever Data Cabinet Shelf (300mm Deep) - Black	1	£10.84	£10.84
TP-Link TL-MR6400 WiFi 4 3G/4G LTE Cat 4 Router	1	£110.34	£110.34
Broadbandbuyer		TOTAL	£121.18
2-year data sim card - was this spend approved?			£249.99
ACTION CLERK/BW			
<p>25.11 Fencing/Gate <i>Cllr JH stated that at the entrance to where the Noticeboard is he would like to see the fence, post and gate repaired as it is quite old and rotten in places. A quote will be sought for this, but all councillors RESOLVED that this could be completed. Cllr Highwood will get some quotes for this work.</i></p>			
<p>25.10.15 Flooding Report. [JH] reported. Very dry month, nothing to report.</p>			
<p>25.07.16 DATE OF NEXT MEETING The next meeting will be held on Monthly Meeting Monday, 5TH JANUARY 2026 at 7pm There being no further business, the meeting closes at 20.30pm There will be no Parish Council meeting in DECEMBER</p>			

All members of the public are welcome to attend and are reminded that this is a Parish Council meeting held in public, not a public meeting.

The meeting will be adjourned to allow members of the public to ask questions. Anyone wishing to address the Council on any subject, should note the following details:

- Any question must be sent as a transcript, at least seven days prior to the meeting, to the Clerk at clerk@collierstreetparishcouncil.gov.uk

- If more than one person wishes to speak about the same item, a spokesperson must be nominated
- All questions should be courteous, and the speaker must not deviate from the subject
- This is an opportunity to ask questions, not to raise complaints against the Council or any Councillor
- Councillors may decide to answer the question at the meeting, or add any item to the agenda of a later Parish Council meeting

Prepared by | Michelle Rumble - Clerk | Collier Street Parish Council

DRAFT